



SAN DIEGO JAZZ FEST

VENDOR APPLICATION

40th ANNUAL SAN DIEGO JAZZ FEST - Nov. 27th-Dec 1st, 2019

Town and Country Resort, 500 Hotel Circle N., San Diego, CA 92108

Please visit www.sdjazzfest.org to view Festival hours and other pertinent info.

Food and Beverage Vendors cannot be accepted at SD Jazz Fest.

VENDOR INFORMATION: BUSINESS NAME _____

CONTACT NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

EMAIL _____

PHONE _____

DESCRIBE YOUR PRODUCT / SERVICES TO BE REPRESENTED _____

SELECT ONE OPTION FOR SALES OR NON-SALES VENDOR RATE:

NON-SALES VENDOR RATES:

- 50sf / \$300 100sf / \$500 150sf / \$700 200sf / \$950
 >250sf / \$4.25/sf >500sf @ \$4.00/sf >800sf @ \$3.50/sf

SALES VENDOR RATE:

- 15% of Gross Sales

PAYMENT OF VENDOR SPACE FEE TO AFCDJS: Vendors who rent space at the Festival to promote services must pay online or by check no later than Nov 7th, 2019. If you wish to pay by credit card, please visit our website to make a General Society Donation for the appropriate fee and note the vendor name on your payment. Vendors who sell items at the Festival are required to remit 15% of their gross sales to AFCDJS prior to departing the Festival. You may pay by cash or check (made out to AFCDJS). Payment should be remitted to *Kristen Schulte* at the badge sales booth.

VENDOR RESPONSIBILITIES INCLUDE:

- Load / unload, pack / unpack, setup / takedown vendor's products and display
- Maintain ample, safe, aisle space within the vendor display areas (no trip hazards)
- Liability insurance to cover losses, damages or injuries
- Securing of products and equipment when not attended is a Vendor responsibility.
- Teardown to be completed no later than Sunday (last day of the Festival) 6:00 pm.



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SDJAZZFEST WILL PROVIDE:

- 6ft or 8ft draped tables, two chairs.

Please indicate:

What day do you intend to arrive and set-up?

_____WED _____TH _____FRI _____SAT _____SUN

Approximate arrival time: _____ (You may begin set-up no earlier than 1pm on Wed.)

What will be your last day at SD Jazz Fest?

_____WED _____TH _____FRI _____SAT _____SUN

Approximate time to tear down? _____ (no later than 6pm Sunday)

How many of each do you require at your booth?

_____ 6' table _____ 8' table _____ chairs (no more than 2)

Vendor Signature _____

VENDOR SPACE ASSIGNMENT: Every effort will be made to accommodate vendor preferences on location assignment but no guarantee is made. When vendor space assignments are complete, each vendor will receive an email with the approved vendor map that will indicate each vendor's location. We are not able to make changes to the number of chairs and tables you request after your application is submitted.

SUBMIT APPLICATIONS: The San Diego Jazz Fest will accept applications until October 20, 2019. Vendors will be notified by October 31, 2019. Submit applications to Edward Adams eda239@yahoo.com or by mail to AFCDJS, PO Box 880387, SD, CA 92168-0387. *Incomplete applications cannot be accepted. Please complete both pages of this application.*